

Rural Generalist Intern Ballot Exemption / Special Consideration Guide

The Queensland Rural Generalist Pathway (QRGP) is committed to ensuring recruitment, selection and balloting processes are undertaken in a fair and equitable manner and follow due process.

Purpose

It is recognised that applicants may have extenuating circumstances which need to be taken into consideration prior to the intern placement process.

The intent of this guide is to outline the eligibility, application and review process for ballot exemption / special consideration.

Eligibility

[Group A](#) Rural Generalist applicants can apply for ballot exemption / special consideration. Group B Rural Generalist applicants are not eligible to apply.

Principles

Once eligibility is established, the following terms and conditions apply:

- Trainees may only apply for an exemption or a joint ticket, not both.
- Trainees must indicate intent to apply for an exemption by the nominated deadline.
- Trainees must be able to demonstrate significant personal or family hardship as a result of a requirement to move.
- Submission of supporting evidence must be received in full by the nominated deadline. It is the applicant's responsibility to ensure satisfactory evidence is provided.
- Submission for an exemption does not place any liability or onus on the QRGP team to ensure the request is approved.

All applications for exemption are examined on a case by case basis in accordance with Queensland Health guidelines. Application can be made under one of the following rules:

Rule 1: partner is in fulltime tertiary study

The applicant is a member of a couple where a partner is in full time tertiary study, unable to be completed externally.

Applicants must provide:

- Two Queensland statutory declarations (information and form available for download [here](#))
- Evidence of couple status
 - Marriage certificate OR Queensland statutory declaration from person(s) who can vouch that the couple have been de facto for at least nine months at the time of application.
 - Recent utility accounts e.g. phone, gas or electricity that have both partner's names, or separate utility accounts that each partner receive at the same address.
- Evidence of university status
 - Letter from the relevant university which confirms that the candidate's partner is currently a full-time student in a course that cannot be completed externally. Student identification cards, semester timetables and/or academic transcripts are not sufficient.
 - Queensland statutory declaration declaring why the course is non-transferable.

Rule 2: business ownership

The applicant's partner or the applicant themselves owns and operates a non-transferable business.

Applicants must provide:

- Two Queensland statutory declarations (information and form available for download [here](#))
- Evidence of couple status
 - Marriage certificate OR Queensland statutory declaration from person(s) who can vouch that the couple have been de facto for at least nine months at the time of application.
 - Recent utility accounts e.g. phone, gas or electricity that have both partner's names, or separate utility accounts that each partner receive at the same address
- Evidence that partner or self owns and operates a non-transferable business.
 - Letter from partner or self-owned business (on company letterhead)
 - Certificate of the Registration of a Business Name
 - Queensland statutory declaration declaring the applicant's day to day involvement which cannot be undertaken remotely, and why
 - Evidence from the business highlighting the candidate's involvement in its day-to-day operations (e.g. payslips). Evidence of business registration or a letter from the business to this effect is not adequate on its own

Rule 3: exceptional compassionate grounds or other exceptional reason

The applicant has exceptional compassionate grounds or other exceptional reasons.

For example, major health problems requiring frequent and ongoing highly specialised treatment only available in certain locations, and / or separation from a dependent that would have significant negative impacts on the functioning of the applicant and / or dependent.

Applicants must provide:

- Two Queensland statutory declarations (information and form available for download [here](#)).
- Medical certificate/s / other supporting documentation stating the exceptional compassionate grounds or other exceptional reasons.
- Evidence of the compassionate circumstances. For example, where special consideration is sought due to a medical condition, there must be sufficient evidence that treatment for the medical condition can not be transferred to another facility location.

Note: The term 'couple' and 'partner' in the context of this document is defined as "...married or de facto for at least nine months at the time of application and includes same sex couples / partners."

Application

Candidates wishing to be considered for ballot exemption / special consideration nominate this at the time of completing the Rural Generalist intern application. After live preferencing, candidates will be sent an email requesting supporting documentation by a nominated deadline. Applicants who remain in an equal or undersubscribed location at the end of live preferencing will not be required to submit any further documentation.

Review

Applications will be considered by the Exemption / Special Consideration and Joint Ticket Committee (the Committee). The Committee comprises the following members or their proxies:

- Medical Advisory and Prevocational Accreditation Unit (MAPAU) representatives
- Medical Director, QRGP
- Rural Generalist Training Advisor, QRGP
- Program Coordinator, QRGP
- Manager, QRGP

Applicants who are successful in meeting the criteria for exemption will be allocated to their first preferred Rural Generalist Training Hospital and precluded from any oversubscribed Rural Generalist intern ballot process which may take place, except where the number of approved applications exceeds the number of facility positions available. In this instance a South East corner ballot make take place.

Applicants will be notified of the Committee's decision at the same time that all Queensland applicant Group A intern offers are released. Decisions made by the Committee are final and are not subject to challenge or appeal.

Further information

Contact the QRGP team for more information.

Phone 1800 680 291

Email rural_generalist@health.qld.gov.au

Website <http://ruralgeneralist.qld.gov.au/>

Related documents

- Rural Generalist Intern Placement Preferencing and Ballot Guide
- Rural Generalist Intern Joint Ticket Guide
- Rural Generalist Intern Recruitment Campaign dates

Version control

This document is reviewed annually.

Date of last review: 12 April 2019