

# QRGP Intern Rollback Guide

The Queensland Rural Generalist Pathway (QRGP) is committed to ensuring recruitment, selection and balloting processes are undertaken in a fair and equitable manner and follow due process.

## Purpose

To outline the process which provides an opportunity for Group A QRGP trainees who have been balloted to obtain a higher preferenced hospital when a vacancy arises.

## Scope

This guide applies to all successful [Group A](#) QRGP trainees who did not receive their first preference during the QRGP ballot process and tentatively accepted their first round offer.

## Principles

- Rollback occurs after the ballot and first round offers have been finalised. It aims to match Group A QRGP trainees to a higher preference hospital should a vacancy become available.
- The rollback process only applies to Group A QRGP trainees who have been balloted out of their first preference and tentatively accepted their first-round offer.
- Rollback is a one-off process and only occurs if one or more applicants decline their QRGP intern offer with Queensland Health.

Group A QRGP trainees who tentatively accept a lower preference at the time of first round offers may be contacted with a higher preference (if it becomes available). The QRGP trainee who was the very last balloted out during the random ballot process will be the first candidate to be contacted if a higher preference is available, this process is repeated (second last candidate balloted out) until all positions are filled.

- The rollback process occurs on one day only.
- All QRGP trainees (or their proxies) participating in the roll-back process need to be:
  - contactable on the day.
  - ready to accept or decline the roll-back offer at the time of the telephone call from the QRGP Intern Coordinator.
- Proxy details need to be emailed to the QRGP Intern Coordinator prior to the rollback day.

## Please note:

- If you are not contactable by phone you will not receive an offer. The QRGP Intern Coordinator on the day will not leave a voice message and there will be no opportunity to call back later with a decision. The QRGP Intern Coordinator will make a maximum of two attempts to contact you or your proxy.

## If you are contacted:

- You can decline the higher preference and accept the original offer without penalty, or;
- You can verbally accept the higher preference. You will receive an email with details of the new offer after the rollback process has concluded and you must formally accept the offer via the online application system by 2pm.

If you are not contacted:

- A higher preference is not available.
- You must still log in to the application portal and accept/decline your original offer by 2pm that day.

Group A QRGP trainees who have tentatively accepted their first-round offer will receive one of two offers as their final offer:

1. A higher preference
2. Their original offer

To accept either option 1 or 2 online:

- Login to your account, click 'My Applications', select 'My forms' on the right-hand side toolbar, and Complete Form: Offer Acceptance.
- Once you have responded to your offer, click 'Save' and 'Continue' to process your response successfully.

#### Further information

Contact the QRGP team on 1800 680 291 or [rural\\_generalist@health.qld.gov.au](mailto:rural_generalist@health.qld.gov.au)

#### Related documents

- QRGP Intern Application Guide
- QRGP Aboriginal and Torres Strait Islander Intern Allocation Initiative Guide
- QRGP Intern Placement Preferencing and Balloting Guide
- QRGP Intern Special Consideration Guide
- QRGP Intern Joint Ticket Guide
- QRGP Intern Transfer Guide
- QRGP Intern Swapping and Withdrawal Guide