

# QRGP Intern Transfer Guide

## Purpose

This guide applies to Queensland Rural Generalist Pathway (QRGP) trainees who have not yet commenced internship.

**Group A** trainees may seek a transfer from their allocated Rural Generalist (RG) training hospital to a Rural Generalist intern vacancy which arises at another RG training hospital if they have extenuating circumstances (e.g. compassionate grounds or other compelling reasons).

## Eligibility

Trainees wishing to request a transfer must:

- be a **Group A** applicant
- express interest in transferring to a RG training hospital after the Rollback process
- Approval for a transfer is not guaranteed.

Requests for a transfer to or from an interstate facility will not be considered.

Requests for transfers are assessed on a case by case basis. They involve negotiation between the:

- Receiving RG training hospital (QRGP hospital the trainee wishes to transfer to)
- Sending RG training hospital (current allocated QRGP hospital).

If one hospital does not agree to the transfer, the transfer is denied. The original allocation will stand and the trainee will be required to remain in that hospital to complete their internship.

## Process

Requests to transfer are considered on a case by case basis. Approval is at the discretion of the Director Medical Services at both the receiving and sending hospitals.

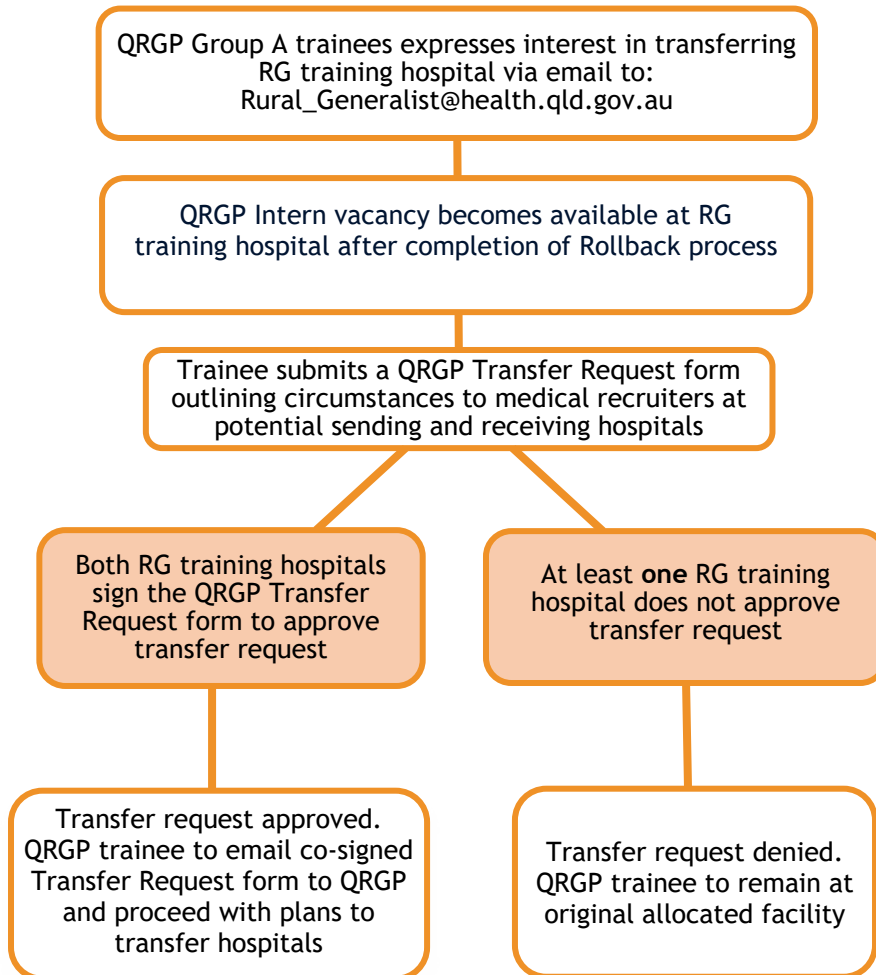
Applicants wishing to be considered for a transfer to a vacant Rural Generalist intern position must:

- **Express interest** in transferring to a QRGP Intern hospital. The QRGP team will maintain a register of QRGP Intern requests to transfer. If a QRGP Intern vacancy arises at that hospital, a QRGP Transfer Request form will be emailed to you.
- Complete the QRGP Transfer Request form outlining your reasons for requesting the transfer.
- Contact the **medical recruiters** of both the receiving and sending hospitals to discuss your request to transfer and email through your completed QRGP Transfer Request form for their consideration.
- If the receiving hospital selects you as the successful candidate and if the sending hospital agrees to release you from your allocated QRGP intern position, obtain the signatures of both Directors of Medical Services (or nominated proxy) on the QRGP Transfer Request form. Once the form is complete and has both signatures email to [rural\\_generalist@health.qld.gov.au](mailto:rural_generalist@health.qld.gov.au)
- Both medical recruiters and / or the QRGP Team forward written approval to the Intern Campaign Coordinator.
- If one or both QRGP hospitals does not approve the transfer, the request to transfer is denied and the QRGP trainee will be required to remain in the original allocated hospital to complete their internship.

Please note: RG training hospitals may have additional forms or processes for you to follow. The QRGP process does not exclude you from their requirements.

The Intern Campaign Coordinator and / or QRGP Team will:

- update the online application system to reflect the transfer (once confirmation is received from both delegates)
- advise all parties involved accordingly.



### Further Information

Contact the QRGP team on 1800 680 291 or [rural\\_generalist@health.qld.gov.au](mailto:rural_generalist@health.qld.gov.au)

### Related documents

- QRGP Intern Application Guide
- QRGP Aboriginal and Torres Strait Islander Intern Allocation Initiative Guide
- QRGP Intern Placement Preferencing and Balloting Guide
- QRGP Intern Special Consideration Guide
- QRGP Intern Joint Ticket Guide
- QRGP Intern Rollback Guide
- QRGP Intern Swapping Guide
- QRGP Decline and Withdrawal Guide